

**UNITED STATES GOVERNMENT**  
***National Labor Relations Board***  
**Office of Inspector General**



**Memorandum**

October 13, 2022

To: Joan Sullivan  
Associate General Counsel

From: Kevin Thomas  
Assistant Inspector General for Audits

Subject: Representation Decisions and Mail Ballot Election Audit (OIG-AMR-101)

This is to advise you that the Office of Inspector General (OIG) is initiating the subject audit. The objectives of this audit are to:

- Evaluate the Regional Offices' compliance with the Agency's mail ballot election procedures;
- Determine if any external factors are impeding the Agency's mail ballot elections;
- Evaluate the efficiency of consolidated election decision writing; and
- Determine if the Agency's internal controls for mail ballot elections and representation decision writing are effective.

We will begin this audit with an entrance conference that will take place on October 14, 2022, at 8:30am via Microsoft Teams. Field work is scheduled to be completed in February 2023, and a draft report is scheduled to be issued in March of 2023.

This memorandum will be posted on the OIG page of the Agency's Web site until the report is issued. Please contact me on 273-1768 if you have any questions.

cc: Board  
General Counsel