

**UNITED STATES GOVERNMENT**  
***National Labor Relations Board***  
**Office of Inspector General**



**Memorandum**

January 11, 2022

To: Isabel Luengo McConnell  
Chief Financial Officer

From: Kevin Thomas  
Assistant Inspector General for Audits

Subject: Procurement Process (OIG-AMR-99)

This is to advise you that the Office of Inspector General (OIG) is initiating the subject audit. The objectives of this audit are to evaluate the internal controls over the acquisition process and to determine whether procurements are executed in accordance with the Federal Acquisition Regulation.

We will begin this audit with an entrance conference that will take place January 11, 2022 at 11am via Microsoft Teams. Field work is scheduled to be completed in April 2022, and a draft report is scheduled to be issued in June 2022.

This memorandum will be posted on the OIG page of the Agency's Web site until the report is issued. Please contact me on 273-1960 if you have any questions.

cc: Board  
General Counsel