

National Labor Relations Board
Adapted Privacy Impact Assessment



System Name: Westlaw CoCounsel
Prepared: Library Services

The Office of the Chief Information Officer

Introduction:

This Adapted Privacy Impact Assessment (Adp-PIA) is required for IT systems when handling Personally Identifiable Information (PII) from third-party websites or applications. Please refer to the Appendix for the definition of third-party websites or applications and the applicable risk statements. This document follows the OMB Memorandum M-10-23, *Guidance for Agency Use of Third-Party Websites and Applications* (June 25, 2010), and National Labor Relations Board (NLRB) IT security and privacy policies. For any questions or further guidance needed to complete this PIA, please contact NLRB's Information Assurance Privacy Office.

(For Branch/Program Office to Complete)

Abstract:

Westlaw CoCounsel is an AI-powered legal assistant from Thomson Reuters that helps legal professionals conduct research, analyze documents, and draft content more efficiently. It integrates with Westlaw and Microsoft Office to streamline legal workflows using trusted legal sources and generative AI.

1. Describe the specific purpose of the Agency's use of the third-party website or application.

Westlaw CoCounsel is a generative artificial intelligence (AI) conversational AI-powered assistant, fully embedded within Westlaw existing ecosystem. Westlaw's CoCounsel is a professional-grade AI legal assistant from Thomson Reuters, tightly integrated with Westlaw and common drafting tools like Microsoft Word to support legal professionals in handling research, document review, drafting, and analysis.

2. Describe any personally identifiable information (PII) that is likely to become available to the Agency through public use of the third-party website or application.

N/A - NLRB does not use Westlaw CoCounsel as described above.

3. Describe the Agency's intended or expected use of PII.

NLRB has no intended or expected use of PII available to the Agency through public use of CoCounsel.

4. Describe the circumstance under which PII will likely become available on the third-party website or application.

N/A - Westlaw CoCounsel will not transmit PII from the public to the Agency.

5. With whom will the Agency share PII, whether and how the Agency will maintain PII, and for how long.

N/A - Westlaw CoCounsel will not share or maintain PII from the public with/for the Agency.

6. How will the Agency secure PII that it uses or maintains.

N/A - NLRB uses CoCounsel to retrieve authorities from cases, statutes, and secondary sources, summarizes findings, and cites them directly from Westlaw.

7. Whether the Agency's activities will create or modify a "system of record" under the Privacy Act.

N/A – NLRB uses CoCounsel to retrieve authorities from cases, statutes, and secondary sources, summarizes findings, and cites them directly from Westlaw.

Certification

I have read and understand the purpose of this assessment. I have reviewed the definition of "personal data" and have accurately listed the personal data elements collected or accurately answered all questions contained in this Adaptive Privacy Impact Assessment.

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