

**UNITED STATES GOVERNMENT**  
*National Labor Relations Board*  
**Office of Inspector General**



**Memorandum**

January 10, 2018

To: Mehul Parekh  
Chief Financial Officer

Beth Tursell  
Associate to the General Counsel

From: David Berry  
Inspector General

A handwritten signature in black ink, appearing to read "David Berry", is written over the printed name.

Subject: Internal Controls over Backpay Disbursements (OIG-AMR-82)

This is to advise you that the Office of Inspector General (OIG) is initiating the subject audit. The objective of this audit is to determine whether internal controls in the Backpay process are designed and implemented to ensure appropriate management of the Backpay process, including accurate and timely disbursements.

We will begin this audit with an entrance conference on January 12, 2018 at 10:00 a.m. in room 4002. Field work is scheduled to be completed in April 2018, and a draft report is scheduled to be issued in May 2018.

This memorandum will be posted on the OIG page of the Agency's Web site until the report is issued. Please contact me at 273-1964 if you have any questions.

cc: Board  
General Counsel