

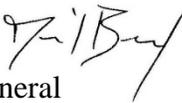
UNITED STATES GOVERNMENT
National Labor Relations Board
Office of Inspector General



Memorandum

July 17, 2015

To: Caroline H. Krewson
Director of Administration

From: David Berry 
Inspector General

Subject: Training and Conferences (OIG-AMR-77)

This is to advise you that the Office of Inspector General (OIG) is initiating the subject audit. The objectives of this audit are to determine whether the National Labor Relations Board:

- Has proper internal controls over the training program to ensure that funds spent on training are reasonable and approved courses relate to employees' duties and the Agency's mission, including employee training at external colleges and institutions;
- Has proper internal controls over expenditures for conferences; and
- Is complying with reporting requirements related to conference expenditures.

We will begin this audit with an entrance conference on July 20, 2015, at 3:30 p.m., in the in the OIG suite. Field work is scheduled to be completed in November 2015, and a draft report is scheduled to be issued in December 2015.

This memorandum will be posted on the OIG page of the Agency's Web site until the report is issued. Please contact me or Robert Brennan on 273-1960 if you have any questions.

cc: Board
General Counsel